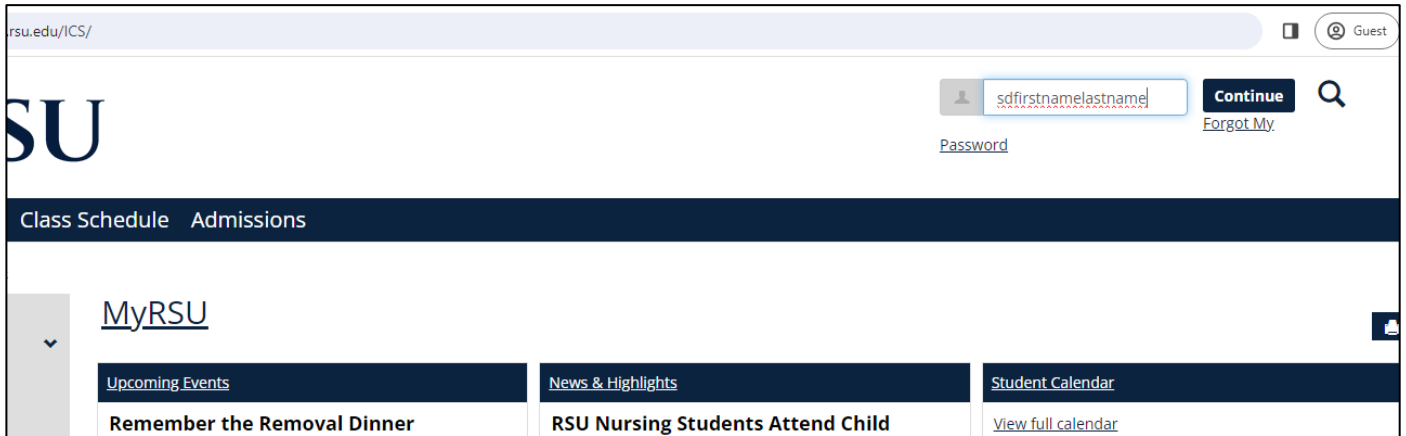


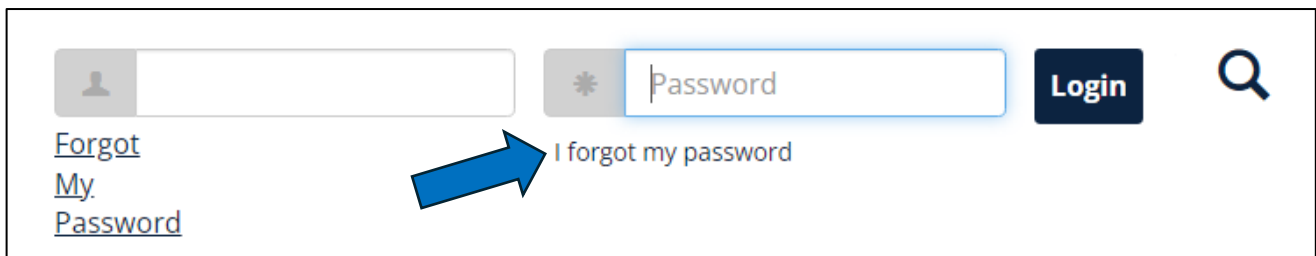
RSU NEW APPLICANT PASSWORD RESET GUIDE

1. Visit <https://my.rsu.edu> and type your username in the upper right-hand box. Click Continue.



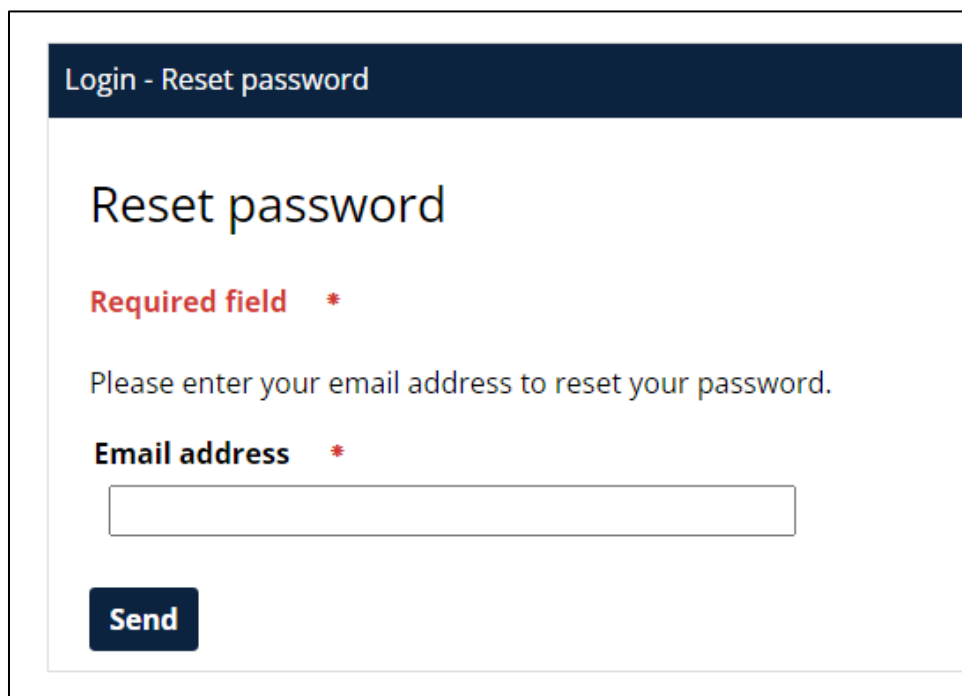
The screenshot shows the top navigation bar of the my.rsu.edu website. On the right side, there is a search icon, a 'Guest' user indicator, and a login section. The login section includes a text input field containing 'sdfirstnamelastname', a 'Continue' button, and a 'Forgot My Password' link. Below the navigation bar, there is a 'MyRSU' section with a dropdown menu and three main categories: 'Upcoming Events' (with a sub-link 'Remember the Removal Dinner'), 'News & Highlights' (with a sub-link 'RSU Nursing Students Attend Child'), and 'Student Calendar' (with a sub-link 'View full calendar').

2. Don't enter a password. Instead, click *I forgot my password* under the Password box.



This close-up view of the login form shows a username input field, a password input field with a masked character (*), and a 'Login' button. Below the password field, there is a link that says 'I forgot my password'. A blue arrow points from the text 'I forgot my password' to the link. To the left of the password field, there are links for 'Forgot My Password'.

3. Enter your personal email address, then click Send.



The screenshot shows a 'Login - Reset password' form. The title is 'Reset password'. Below the title, there is a red asterisk indicating a required field. The text says 'Please enter your email address to reset your password.' Below this text is a text input field labeled 'Email address' with a red asterisk. At the bottom left of the form is a dark blue 'Send' button.

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4. You will receive a *MyRSU Password Reset Request* email from helpdesk@rsu.edu. Click on the link to reset your password.
5. When prompted, enter the new password, retype the new password, then click Reset.
6. You may now login to <https://my.rsu.edu> with the new password.